



BRIGHTER HORIZON SCHOOL OF BATON ROUGE

1896 Wooddale Blvd,
Baton Rouge, LA 70806
Phone: 225-927-2521
Email: Principal@BrighterHorizon.net

Tuition and Enrollment Fees Information

Academic Year 2018-2019

Monthly Tuition: Tuition is payable in ten equal installment. The first installment is due by August 9th 2018 (first day of school) Thereafter; tuition is due on 5th each month.

Number of kids	Payment per month
1	\$500
2	\$850
3	\$1250
4	\$1500
5	\$1800

Enrollment fees: Enrollment fees per family are due the first day of school. These fees must be paid in full for enrollment process to be completed. All fees have to be paid before the students receive their textbooks.

Fees (per family per year)	Amount	Discount before May 31, 2018
Per Family	\$100	\$10
Fees per child (non-refundable)		
Application fee – New student	\$100	\$10
Reenrollment fee- Existing student	\$75	\$10
**Resources, books, material, activity fees RBMA (per child)		
***Books and testing	\$150	\$150
Technology fee	\$25	\$25
Supplies	\$150	\$150
Student activities	\$25	\$25

Brighter Horizon School does not and shall not discriminate on the basis of race, color, religion (creed), gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

****Resource Books and Materials (RBMA) Fee:** RBMA Fees are used for but not limited to the following: rental textbooks, laboratory equipment, paper work, office supplies, copier supplies, consumable workbooks, educational resources, refill of hands on activities supplies, and other selected standardized testing fees, technology resources, computers, software, report cards, school events/award ceremonies, student activities, internet subscriptions, etc. The RBMA fees are non-refundable.

*****Textbook fees** are paid for the use of the books only, not for the ownership. The student must return the books in original condition received. Workbook are consumable and not to be returned. Any parents whom wishes to keep the book needs to purchase them on their own. Parents will be required to pay for lost or damaged textbook before the end of year.

This policy is subject to change every year

Full payment of tuition fees is vital to the school’s operation. Tuition payments for the school year begin from August 9th and run for 10 months, ending in May 2019. Tuition rates are set in accordance with the regulations set forth by the Executive Committee.

Tuition Payment Schedule Options			
Option A	One equal Payment	5% Discount	Payment 1 Due Before August 9 th 2018
Option B	10 equal payment	No Discount	Each payment due 5 th of each month. Only Aug 9 th for the first month

A late fee of \$10 will be charged for tuition paid after the 5th of each month. After the 10th of the month, a surcharge of \$15 will be added. Parents are required to pay a \$10 fee for any returned checks, and may be subject to pay by Money Order.

Financial Assistance

Financial assistance will be available through Masjid Zakat & Sadaqa (Charity) Fund only. Some sponsorship will be available from the community members. Please contact the school directly if you are in need of assistance. The Executive Committee must approve each tuition assistance application.

Brighter Horizon School will not hold any education records from parents or students who request them due to lack of payment of any fine, debt, or outstanding obligation, as noted in state law R.S. 17:112. It will however, use methods to ensure prompt payment is made and late fees are assessed if necessary. Failure to comply with school tuition and fee policies can result rejection for reenrollment for the next school year.

Brighter Horizon School is prohibited to assess any fees not authorized by the school’s administration and parents should ensure all payments are made directly to the front office and given a receipt for the amount and purpose of the payment.

Brighter Horizon School does not and shall not discriminate on the basis of race, color, religion (creed), gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

BRIGHTER HORIZON SCHOOL OF BATON ROUGE

**ENROLLMENT AGREEMENT
Academic Year 2018 – 2019**

Parent Name: _____ Date: _____

Name of student(s) to be enrolled:

- | | |
|----------|-------------------------|
| 1. _____ | Grade in 2018-19: _____ |
| 2. _____ | Grade in 2018-19: _____ |
| 3. _____ | Grade in 2018-19: _____ |
| 4. _____ | Grade in 2018-19: _____ |
| 5. _____ | Grade in 2018-19: _____ |

Total amount enrollment fee to pay: _____

Total amount monthly to pay: _____

Discount: Multiple sibling discount/ Financial Assistants / 5% Discount

Form of payment: Cash/ Check/ Money Order

Notes:

Please read the following terms of agreement carefully:

1. I understand that upon acceptance of this Enrollment Agreement by both parties and payment of registration fees, a place will be reserved in the school for the above named student(s).

2. The undersigned agrees to the following:

a) Responsibility for Tuition:

i. Once a registered student attends classes, the parents are responsible for the entire tuition amount for the entire academic year.

ii. If a parent chooses to withdraw a child after the beginning of the school year, it is the responsibility of the parents to pay the tuition up to that month. If a child is expelled from the school due to behavior problems, or very poor academic progress, the parents are responsible for the tuition up to that month.

iii. If the undersigned is granted financial aid from the school, then tuition payments will be adjusted accordingly.

b) Tuition Payment Policy:

i. It is the policy of BHS that the full tuition amount may be divided to a maximum of 10 installments to be paid monthly. The first installment is due on or before the first day of classes and last installment is due on or before May 5, 2019.

ii. Each monthly tuition payment is to be made no later than the 5th of the month. In the event that the amount has not been paid by the 5th, a \$10 late fee charge is to be paid directly to the office. After the 10th of the month, a surcharge of \$15 will be added. Parents are required to pay a \$10 fee for any returned checks, and may lose the privilege of paying by check service. If fees and tuition are not paid, final report card, standardized test scores and other records will not be released.

iii. BHS board reserves the right to change the number and span of tuition payments within an academic year. Parents will be informed in advance of any changes to current policy.

c) Refund Policy:

i. Tuition payments and registration fees are non-refundable. If parents elect to withdraw their child(ren) from the school before the first day of class and registration fees have already been paid in full, then only 50% of the received registration fees will be refunded.

d) For students who wish to take end-of-year exams earlier than scheduled:

A request must be submitted in writing to the school administration at least one month before taking the tests, and tests will be taken upon approval of the request.

I understand that in signing this Enrollment Agreement for 2018-2019 academic school year, I accept the rules and regulations of BHS as well as the payment schedule set forth herein.

I have read and understand the terms of this agreement.,

Parent /Guardian Signature: _____ Date: _____

Approved by: Treasurer: _____ Date: _____